
REGULAR MEETING NOTICE

TO: BOARD OF TRUSTEES
RUSTY BURCH, PRES
ISAAC HILBURN, VICE PRES
ADAM LOGAN
ALL OTHER INTERESTED PERSONS

DATE: APRIL 17, 2026

RE: REGULAR QUARTERLY MEETING

The next meeting is scheduled for **April 21, 2026** at **6:00 p.m.** and will be held at the **Bainbridge Community Building**. Please call 765-653-6825 if you are unable to attend or email tiffany@deeraccounting.com. Please post at the Bainbridge Fire Station & Clinton Township Fire Station

UPDATED AGENDA:

1. Minutes
 - a. January 2026 Regular Meeting
2. District 3/31/26 Financial Report
 - a. Signatures: Register of Claims, Bank Statements (January – March 2026)
 - b. Regulatory Filings:
 - SBOA 100R submitted 3/2/2026
 - SBOA Annual Financial Report submitted 3/1/2026
 - DLGF Contract Attestation submitted 3/1/2026
 - SBOA Entity Annual Report (for Depts) pending 990 preparation
 - 990 for Bainbridge & Clinton (2025) Due 5/15/26
 - SBOA Engagement Uploads Q1 in process
3. Department Financial Report and Operations Update – **Bainbridge Location**
 - a. Tanker 25 Loan: Original balance \$380,000. Balance after 1/20/26 pmt is \$349,308.74. *Maturity date in 2038; Semiannual payments of \$19,067.65*
 - b. Relocation of Fuel Pumps – Concrete and relocation status
 - c. Tanker Status
 - d. Municipal Packets - Tanker: Received Certificate of Origin from Alexis. Currently awaiting title.
4. Department Financial Report and Operations Update - **Clinton Township Location**
 - a. Hovercraft: Received title; Asset sold. Payment has been deposited.
5. Old business
 - a. Title Storage – Tiffany distributed titles held in her possession
 - b. New Department: Contract for Fire Protection – “Walnut Creek Fire Department” executed 2/25/26. Gene provided guidance on recommended next-steps and considerations in his Note to Board, distributed 2/11/26. Confirmed website hosting fee is currently \$100 / month.
 - c. Software for Financials – Financials have been fully converted from prior software to Quickbooks Online. Read-Only invitation sent to all executive board members of WCFD.
6. New business
 - a. Ladder Testing
 - b. Merger of Fire Departments. See Gene’s regulatory update distributed 4/17/26.
7. Public Forum

The next quarterly meeting is scheduled for July 21, 2026 at 6:00 p.m. at the Bainbridge Community Building. **All meetings will be held on the third Tuesday of the quarter.** Access a link to the livestream and copies of all meeting materials here: <https://firedistrictsputnamcounty.com/>