



DEER ACCOUNTING

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Minutes of Walnut Creek Fire Protection District
Regular Meeting of the Board of Trustees
Held at Floyd Township Volunteer Fire Station
January 20, 2026 at 6:00pm

Present:

- Rusty Burch
- Isaac Hilburn
- Adam Logan
- Tiffany Deer
- Gene Hostetter
- Lee Price
- Michael Moncur
- Kevin Thorson
- Kenneth Stone
- Tyler Fiscus
- Andrew Burch
- Paul Weiss
- Grant Bryan

Adam Logan was sworn in by Gene Hostetter as a District Board Member, to serve the remainder of Mike Nesbitt's term (through 1/1/2028). Adam was appointed by the Putnam County Commissioners on 10/20/2025.

Rusty requested Board Nominations. Rusty nominated Isaac as Vice President, and himself as President. Adam seconded, and motion carried. Contracts were distributed and reviewed. The fire departments requested a copy provided to them to review after the meeting. The legal and administrative contracts were reviewed and executed. Rusty motioned to approve both legal and administrative contract(s); Adam seconded and motion carried.

Tiffany presented the Regular meeting minutes from July 28, 2025. Rusty motioned to approve the minutes and Isaac seconded. Motioned carried. Tiffany presented the 12/31/25 financial statement. Tiffany presented Resolution 2026-1, encumbrance of Legal Services (\$5,970), Run Incentives (\$4,730) and Cumulative Fire funds (\$48,000) to 2026. Rusty motioned to approve Resolution 2026-1; Isaac seconded and vote was unanimous. Bank statements July 2025 – December 2025, and claims 2423 - 2493 were signed.

Bainbridge Operations Report

- Account Balances –\$6,484.45 in fundraiser account. Inquiry on whether this account needs to be reported to the District; Tiffany offered clarification of requirement to be reported to IRS on annual Form 990.
- Tanker – Current loan balance \$349,308; maturing in 2038; two payments per year of \$19,067. It has arrived. Awaiting dealer to complete its portion of municipal packet.
- Relocation of Fuel Pumps – Paul obtained an incomplete quote; however he has determined there is not a requirement to keep the pumps more than 5 feet from the building (Per District insurance company). No need to run electric under the gravel. Still soliciting concrete job. After that, Keystone will move tanks from current location to SW Corner of the building.

Clinton Township Operations Report

- Account balances – Donation account \$10,831.79.

- Brush 11– Back in service with working skid unit. Battery needed new disconnect switch.
- Hovercraft – Awaiting title. Tiffany will contact Indianapolis to check the status. Currently being stored at Neoteric (buyers location).

New Business

- Pump Sale – Clinton Township sold pump for \$4,900. The board determined to allocate these funds back to the District, but to earmark them for equipment spend only.
- Combining Departments – A 12/8 departmental meeting of the fire departments resulted in a unanimous vote to combine Clinton Township Volunteer Fire Department and Bainbridge Volunteer Fire Department into one organization. The bylaws drafted were modeled after the Bainbridge bylaws. The department has requested a single contract covering both territories. Officers of new organization are: President Paul Weiss, Chief Kevin Thorson, Treasurer Tyler Fiscus, Secretary Michael Moncur. The department believes this will simplify leadership, distribution of run incentives, improve coverage and response times, and streamline training. Still to be determined is an organizational name (possible “Walnut Creek Fire Department”), notifying dispatch, app utilization, group chat setup, apparatus decal(s) and numbers. Asset ownership will not change.
- Storage & Location of Titles – Tiffany will review the contents of the title file folder in her possession, and report back.
- Contract 2026 – Gene will review the current contract, and advise the department how to proceed with the setup of this new organization. Both departments have tax exempt recognition. Perhaps dissolving one, and changing name of the other. Gene will draft a revised contract for 2026 based on his findings.
- Financials Software – Paul requested the departments have permission to spend district funds, since the volunteers have the most knowledge of the vendor(s) and appropriate categorization. It was determined that View-Only access can be sought, given the current subscription of QuickBooks Online supports that permission. Rusty motioned to approve the executive board members of the fire department be granted view-only access within QBO (not edit access). Isaac seconded, and motion carried.
- Open Door Policy – Gene will research to advise on whether the Regular District meetings can be held at a location that is closer to Bainbridge and Clinton Township. It will also need to be determined whether the website hosting fee will continue to be paid to Nup Media, and who would be responsible for making documents available to the public if the website is not retained.
- Meeting Minutes – Rusty motioned to approve the distribution of meeting minutes no later than two (2) weeks after the meeting. Isaac seconded and motion carried.

The meeting was opened to the public.

- Lee Price, Chief of Madison Township Fire Department, requested the District consider allowing Madison Township to join the Walnut Creek Fire Protection District. The board requested that Gene research the Indiana code on the handling of mergers. The Board commented that it would prefer to establish the combining of the two departments (Clinton and Bainbridge) before pursuing the addition of Madison within the Fire District. It was recommended to Lee to contact his Township Trustee, Jeff Alexander, to solicit his opinion.
- It was recommended by Gene that those speaking in meetings announce themselves by name and how they are affiliated with the Department (township, location, etc) prior to speaking. This will reinforce transparency to those viewing from the public.
- There being no further business, the meeting was adjourned. The next regular meeting of the District will be held on Tuesday, April 21, 2026 at a location TBD.

Respectfully, *Tiffany Deer*
Tiffany Deer, Secretary / Treasurer